Pursuant to Article 111 of the Statute of the University of Zagreb School of Medicine, the Dean of the School determined on 13 January 2025 the consolidated text of the Regulations on Postgraduate Specialist Programmes.

The consolidated text of the Regulations on Postgraduate Specialist Programmes includes: the Regulations on Postgraduate Specialist Programmes of 31 May 2011, Class: 643-01/11-01/1, No.: 380-59/11-100/2231; the Regulations on the Supplement to the Regulations on Postgraduate Specialist Programmes of 29 April 2014, Class: 003-08/14-02/1, No.: 380-59-10101-14-1814/3; the Decision on Amendments to the Regulations on Postgraduate Specialist Programmes of 30 September 2014, Class: 003-08/14-02/1, No.: 380-59-10101-14-4195/5; the Decision on the Supplement to the Regulations on Postgraduate Specialist Programmes of 25 November 2014, Class: 003-08/14-02/1, No.: 380-59-10101-14-5478/6; the Decision on the Amendment and Supplement to the Regulations on Postgraduate Specialist Programmes of 24 October 2017, Class: 003-08/17-02/1, No.: 380-59-10101-17-6517/4; the Decision on the Supplement to the Regulations on Postgraduate Specialist Programmes of 24 February 2021, Class: 003-08/21-02/1, Reg. No.: 380-59-10101-21-734/5; the Decision on the Supplement to the Regulations on Postgraduate Specialist Programmes of 31 May 2022, Class: 003-08/22-02/1, No.: 380-59-10101-22-2250/9; the Decision on the Supplement to the Regulations on Postgraduate Specialist Programmes of 28 November 2023, Class: 003-08/23-02/1, No.: 251-59-10101-23-6306/3; the Decision on the Amendment to the Regulations on Postgraduate Specialist Programmes of 23 April 2024, Class: 003-08/24-02/1, Reg. No.: 251-59-10101-24-1627/7; the Decision on the Amendment to the Regulations on Postgraduate Specialist Programmes of 23 July 2024, Class: 003-08/24-02/1, Reg. No.: 251-59-10101-24-3080/13; the Decision on the Amendment to the Regulations on Postgraduate Specialist Programmes of 18 December 2024, Class: 003-08/24-02/1, No.: 251-59-10101-24-5627/20; and the Decision on the Amendment to the Regulations on Postgraduate Specialist Programmes of 27 January 2026, Class: 003-08/26-02/1, No.: 251-59-10101-26-268.

REGULATIONS ON POSTGRADUATE SPECIALIST PROGRAMMES
(consolidated text)

1. GENERAL PROVISIONS

Article 1

These Regulations regulate the organization and implementation of university postgraduate specialist programmes (hereinafter: specialist programmes), and other issues related to their organization and implementation.

Article 2

(1) All forms of specialist programmes at the School are adapted to the requirements of the European Credit Transfer System (ECTS) and the requirements of the European Union of Medical Specialists (UEMS), in order to enable international mobility of students and teaching staff, comparability of student workload, comparability of the quality of teaching, and recognition of qualifications in other European countries.

(2) All notions related to gender concepts used in these Regulations, either used as masculine or feminine appellations, shall comprise the masculine and feminine gender on equal basis.

2. DURATION OF SPECIALIST PROGRAMMES

Article 3

(1) The School organizes and conducts specialist programmes in the field of Biomedicine and Health Sciences. Specialist programmes last from one to two years.
(2) Students are required to complete the programme within two or four years, respectively, from the date of enrolment.
(3) Exceptionally, the programme director, on the basis of a proposal of the Expert Council of the Programme and at the student's request, may approve an extension of studies and determine the payment of additional costs, but not beyond four or eight years, respectively, which do not include maternity leave, longer illness, etc.

Article 4

(1) The curriculum of a specialist programme is organized in Croatian or in other world languages.
(2) The final specialist thesis, within specialist programmes whose curriculum prescribes it, is written and defended in Croatian or in one of the other world languages.

3. STRUCTURE AND ORGANIZATION OF SPECIALIST PROGRAMMES

Article 5

Specialist programmes are organized and carried out as regular programmes according to the curriculum adopted by the Senate of the University of Zagreb, on the basis of the proposal of the Faculty Council.

Article 6

The curriculum of a specialist programme includes:

- the professional title,
- the duration of the programme and the period of completion of the programme,
- enrolment conditions,
- learning outcomes,
- the framework content of obligatory, optional and non-obligatory courses,
- the number of hours of each course required for its implementation,
- the organization of teaching (lectures, seminars, exercises, practical work, laboratory rotations, etc.) and recommended literature,
- the number of credits for each individual course,
- the title of foreign programmes with which the programme is comparable,
- the optimal number of candidates,
- a list of courses that a candidate may choose from other programmes in the country or abroad,
- the description of the organization of the programme and the schedule for registration and taking exams,

- enrolment conditions for the next year of study and the manner of completion of the programme,
- the way of monitoring the quality and success of the programme, and the way the candidates participate in its evaluation,
- the conditions under which students who have interrupted their studies may continue their studies.
-

Article 7

(1) Students have the right and duty to participate in all forms of classes.
(2) Students are required to attend at least 80% of classes, of which records are kept.
(3) Unless otherwise prescribed by these Regulations, the provisions of the Regulations on Undergraduate and Graduate Programmes of the School shall be appropriately applied to the questions of attendance, records of classes, taking of examinations and the rights and obligations of students.

Article 8

Students' knowledge is assessed by written examination, oral examination, practical exercise and other forms of practical assessment, in accordance with the curriculum.

Article 9

(1) Specialist programmes are organized and carried out as an obligatory part of a particular specialist training (residency) or as separate programmes.
(2) Persons who complete a specialist programme attain the title pursuant to the special law regulating academic and professional titles.

Article 10

(1) Students of a specialist programme pay the full amount of tuition fees themselves, or the tuition fees are paid by the institution of their employment who refers them to the specialist programme.
(2) Tuition fees for Croatian and foreign students, additional costs of the specialist programme and the method of payment are determined by a special decision of the Faculty Council on the basis of the proposal of the Expert Council of the Programme.
(3) A student who has been granted an extension of studies shall be required to pay additional costs in accordance with the costs of the specialist programme.

4. CALL FOR APPLICATIONS AND CONDITIONS FOR ENROLMENT IN SPECIALIST PROGRAMMES

4.1 CONDITIONS FOR ENROLMENT

Article 11

(1) An applicant to a specialist programme may be a person who has completed the relevant university graduate programme in the relevant field determined by the curriculum.
(2) Pursuant to the provisions of the University Statute and the School's Statute, the curriculum determines which types of completed university graduate programmes or university undergraduate programmes (pre-Bologna), and which level of success in those

programmes, are appropriate for enrolment in the relevant specialist programmes. A special condition for enrolment in a specialist programme may be the time spent in specialist training (residency).

Article 12

(1) As an exception to the provision of Article 11, paragraph 1 of these Regulations, persons who have completed another graduate programme may be allowed to enrol in a postgraduate specialist programme which is not part of the specialist training programme for doctors of medicine, provided that, in order to acquire the basic knowledge necessary for attending the programme, they master the appropriate differential content from the curriculum of the Integrated Undergraduate and Graduate University Programme in Medicine or the University Graduate Programme in Nursing.
(2) The differential content is determined by the Expert Council of the postgraduate specialist programme, taking into account the person's previously acquired knowledge, relevant experience and skills.
(3) Enrolment cannot be approved if the differential content exceeds 30 ECTS credits.
(4) The person must master the differential content before the acceptance of the proposal for the appointment of a mentor and of the final specialist thesis proposal.

4.2 CALL FOR APPLICATIONS

Article 13

Enrolment in a specialist programme is done on the basis of a public call for applications published on the websites of the University of Zagreb and the School no later than 1 May of the current year.

Article 14

The decision to issue a call for applications for the enrolment of candidates in postgraduate programmes is made by the Faculty Council.

Article 15

The call for applications for the enrolment of candidates in specialist programmes includes:

- the title of the programme,
- the conditions for enrolment,
- the minimum and maximum number of students,
- tuition fees,
- a list of documents required to apply,
- the deadline for submission of applications,
- the criteria for selection and enrolment,

as well as other conditions, which are announced on the School's notice board and on the websites of the University of Zagreb and the School.

Article 16

(1) Candidates submit their applications (requests) using the prescribed form (student application form).

(2) With the application, the candidate is required to submit the documents specified in the call for applications, and may also be asked to provide an explanation of the choice of specialist programme.

Article 17

(1) A candidate who has obtained a diploma of a completed university graduate programme at a foreign university is required to obtain at their own expense, and to submit after applying to the call for applications, a decision of the Office for the academic recognition of a foreign higher education qualification for the purpose of enrolment in the specific specialist programme.
(2) For the candidate referred to in paragraph 1 of this Article, the fulfilment of the conditions for admission to the specialist programme is determined by the Expert Council of the Programme or by an appropriate committee established for these and similar purposes.

Article 18

Candidates who are foreign citizens are enrolled in the programme under the same conditions as Croatian citizens, with the obligation to pay the costs of study.

Article 19

The selection of candidates for a postgraduate programme is carried out by an Application Committee consisting of:

- the Director and the Deputy Director of the relevant specialist programme,
- a representative of the Dean's Council.

Article 20

(1) If it establishes that a sufficient number of candidates fulfilling the conditions for enrolment have submitted their applications, the Expert Council of the Programme shall reach a final decision to organise the programme for which the public call for applications was issued.
(2) If there are more candidates than the maximum number prescribed in the call for applications, the decision on acceptance and enrolment of candidates is made by the Expert Council of the Programme, on the basis of the proposal of the Application Committee.

Article 21

(1) The Expert Council of the Programme makes the decision on the acceptance and enrolment of candidates, which is announced on the School's notice board and website.
(2) The decision on acceptance and enrolment of candidates is considered as a first instance decision, against which an appeal may be submitted to the Dean.
(3) Candidates whose application for enrolment is not accepted may submit their appeal to the Dean within 15 days from the date of announcement of the decision on the School's notice board and website.
(4) The Dean's decision on the appeal is final.

Article 22

(1) A student who has enrolled in a postgraduate university PhD programme or a postgraduate master of science programme may submit a request for approval of transfer to a postgraduate specialist programme and for recognition of the period of study or of exams in individual courses.

(2) The decision on transfer is made by the Expert Council of the Programme on the basis of the proposal of a committee appointed by the Expert Council of the Programme to consider the submitted request. The committee determines which periods of study or which course exams may be recognized to the student referred to in paragraph 1 of this Article. The committee also determines the corresponding number of ECTS credits.

5. STUDENTS OF SPECIALIST PROGRAMMES

Article 23

(1) Prior to the enrolment in the first semester of a postgraduate specialist programme, selected candidates are required to sign a contract on mutual rights and obligations.

(2) The contract referred to in paragraph 1 of this Article shall contain provisions on:

- the contracting parties,
- the student's financial obligations,
- the obligations regarding enrolment and completion of the programme, and
- other rights and obligations relevant to the completion of the programme.

Article 24

(1) Material costs of producing the final specialist thesis, study visits and similar are not included in the tuition fee, for which the candidate signs a statement of consent at the time of enrolment.

(2) After signing the contract referred to in Article 23, paragraph 1 of these Regulations, as well as making the payment of contracted financial obligations and obtaining the index or electronic index, the candidates gain the student status of a postgraduate specialist programme.

Article 25

(1) A student has the right to temporary suspension of study obligations:

- during maternity leave,
- during sick leave longer than three months,
- in other justified cases provided for by the Law, the collective agreement or a general act of the University or of its constituent unit.

(2) A request for temporary suspension of obligations, with supporting documentation, is submitted to the Expert Council of the Programme within 15 days from the date on which the reason for the suspension arose.

Article 26

(1) Student status ceases:

1. upon completion of the programme,
2. upon withdrawal from the programme,
3. upon expulsion on the basis of a disciplinary decision, after the procedure conducted pursuant to the School's acts,

4. in other cases provided for by the general act referred to in Article 7 of these Regulations.
(2) In the case of non-attendance of the studies longer than two years, a student may continue the programme only upon request and with the approval of the Expert Council of the Programme. In that case, the tuition fee is determined according to the amount set for the generation of students with which they continue the programme.

Article 27

(1) Students who have lost their student status may, at the latest three months from the cessation of the reasons for which the student status was lost, submit a request for continuation of studies according to the current curriculum.
(2) The decision on the request referred to in paragraph 1 of this Article is made by the Vice-Dean for Postgraduate Programmes, and the student who is not satisfied with the decision has the right to submit an appeal to the Dean within 15 days.
(3) The Dean may dismiss, reject or grant the appeal.
(4) The appeal shall be dismissed if the appeal period of 15 days, counting from the date of the receipt of the decision, has passed and if the appeal was submitted by an unauthorized person.
(5) The appeal is rejected if it is established that the Vice-Dean for Postgraduate Programmes has made a justified decision, pursuant to all the relevant facts and the evidence gathered.
(6) The appeal is granted if it is established that the Vice-Dean for Postgraduate Programmes failed to take into account all the relevant facts and evidence when making the decision. In that case, the Dean may:
a) revoke the decision and return the case to the Vice-Dean for reconsideration; or
b) modify the decision and grant the student's request.

5.1 CLASSES

Article 28

(1) Classes at specialist programmes are carried out in the form of lectures, exercises, seminars, consultations and other forms of classes determined by the curriculum.
(2) In addition to classes, a student may earn part of the ECTS credits through other professional activities.
(3) The overall obligations of students in classes, as well as the earning of ECTS credits, are determined by the curriculum in accordance with the general acts of the University and the School.
(4) Students are required to attend classes and fulfil other study obligations.

5.2 EXAMINATIONS

Article 29

(1) Examinations are taken in written form, orally, or in written and oral form. The manner of taking examinations is determined by the curriculum.
(2) Separate examination records are kept for each specialist programme.
(3) The general act referred to in Article 7 of these Regulations applies to examinations at the specialist programme.

5.3 EARNING ECTS CREDITS

Article 30

Each form of classes carries a certain number of ECTS credits, amounting to 30 ECTS credits per semester, or 60 ECTS credits per year.

5.4 RULES OF STUDY

Article 31

(1) The determination of earned ECTS credits, the conditions for enrolment in a possible second year of study, enrolment in part of the programme at another institution, the selection of a mentor and the submission of the final specialist thesis are carried out according to the curriculum of each programme.
(2) Students who certify all the prescribed semesters or years of study, but who have not passed all examinations or written and defended the final specialist thesis, may obtain a certificate of the completed part of the curriculum as part of lifelong learning.
(3) The certificate is issued together with a diploma supplement.
(4) A postgraduate specialist programme is completed by passing all examinations, writing the final specialist thesis and/or passing the appropriate final examination in accordance with the curriculum.

6. PROCEDURE FOR APPLICATION, EVALUATION AND DEFENCE OF THE FINAL SPECIALIST THESIS

6.1 SUBMISSION OF THE FINAL SPECIALIST THESIS PROPOSAL

Article 32

(1) The final specialist thesis is an independent work by which the candidate demonstrates that they have acquired the specialized professional knowledge required to perform highly professional tasks.
(2) A student of a specialist programme is required to submit the final specialist thesis proposal by the beginning of the last semester of the final year of study.
(3) The student initiates the procedure for acceptance of the final specialist thesis proposal by submitting the proposal to the mentor proposed by the Expert Council of the Programme.
(4) If the student proposes a mentor who is not a teacher at the School, they are required to have a co-mentor who is a teacher at the School, and both (the mentor and the co-mentor) must be co-authors of the thesis.
(5) The final specialist thesis proposal must include:
1. the proposed title of the final specialist thesis in Croatian and in English;
2. the explanation of the topic, stating the aim, plan and methodology of the research;
3. the proposed language in which the thesis will be written and defended;
4. the explanation for writing and defending the final specialist thesis in a foreign language.
(6) One paper published in a journal indexed in one of the international bibliographic databases is recognized as the equivalent of the final specialist thesis, provided that:

- the paper was published or accepted for publication after the start of the specialist training and is closely related to the field of the specialist training;
- the student is the first or corresponding author, and the mentor is a co-author of the paper;
- the paper is written in the form of a professional or scientific article, including a review paper;
- the same paper qualifies only one student of a postgraduate specialist programme;
- the student undergoes the procedure for application, evaluation and defence of the final specialist thesis pursuant to the provisions of these Regulations.

6.2 ACCEPTANCE OF THE MENTOR AND THE FINAL SPECIALIST THESIS PROPOSAL

Article 33

(1) The Council for Postgraduate Programmes accepts or rejects the proposal for the appointment of a mentor.
(2) The Council for Postgraduate Programmes makes a decision on acceptance or rejection of the final specialist thesis proposal, on the basis of the mentor's opinion.
(3) The procedure for re-acceptance of the final specialist thesis proposal shall be initiated within six months and is conducted in the same manner as the procedure for the first acceptance of the final specialist thesis proposal.

6.3 INITIATING THE PROCEDURE FOR EVALUATION OF THE FINAL SPECIALIST THESIS

Article 34

(1) The candidate submits a written request to initiate the procedure for evaluation of the final specialist thesis to the Council for Postgraduate Programmes.
(2) Together with the request, the candidate submits to the Council for Postgraduate Programmes the completed final specialist thesis in written and electronic form, and a list of published papers, if any.

Article 34.A

The candidate submits a written request to initiate the procedure for evaluation of the final specialist thesis to the Council for Postgraduate Programmes by submitting unbound printed copies of the thesis, a digital copy of the thesis, the written approval and opinion of the mentor, and a list of published papers, if any.

Article 34.B

(1) Candidates whose final specialist thesis proposal has been accepted and whose mentor has been appointed are obliged, no earlier than 15 days and no later than two years from the date of acceptance of the final specialist thesis proposal by the Faculty Council of the University of Zagreb School of Medicine, to initiate the procedure for evaluation of the completed final specialist thesis in the manner described in Article 34.A of these Regulations.
(2) Upon expiry of the deadline referred to in paragraph 1 of this Article, the candidate is obliged to:
a) regulate the student status;
b) request an assessment of the relevance of the final specialist thesis proposal.

(3) Upon receipt of the candidate's request for an assessment of the relevance of the final specialist thesis proposal, the Board for Final Specialist Theses appoints a Committee for the assessment of the relevance of the candidate's final specialist thesis proposal.
(4) The Committee is obliged to give its opinion within 30 days from the receipt of the candidate's request, which may be:
- that the final specialist thesis proposal is relevant and that the candidate may continue the procedure of writing the final specialist thesis, or
- that the proposal is not relevant and that the procedure for submission of a new final specialist thesis proposal must be initiated, pursuant to the provisions of these Regulations and the conditions valid at the time of re-submission of the thesis proposal.
(5) The candidate's mentor cannot be a member of the Committee.

6.4 COMMITTEE FOR THE EVALUATION OF THE FINAL SPECIALIST THESIS

Article 35

(1) The Council for Postgraduate Programmes appoints a Committee for the evaluation of the final specialist thesis, which has at least three members (an odd number).
(2) The candidate's mentor cannot be a member of the Committee for the evaluation and defence of the final specialist thesis.

6.5 EVALUATION OF THE FINAL SPECIALIST THESIS

Article 36

(1) The members of the Committee for the evaluation of the final specialist thesis submit their report within two months from their appointment at the latest.
(2) The Committee for the evaluation of the final specialist thesis submits to the Council for Postgraduate Programmes a written report with the evaluation of the final specialist thesis.
(3) The Committee for the evaluation of the final specialist thesis may propose in its report:
a) that the final specialist thesis is accepted;
b) to return the final specialist thesis to be corrected and then resubmitted for evaluation;
c) to reject the final specialist thesis.
(4) In the case of disagreement on the evaluation, each member of the Committee for the evaluation of the final specialist thesis must give a written explanation of their decision.

6.6 COMMITTEE FOR THE DEFENCE OF THE FINAL SPECIALIST THESIS

Article 37

(1) After accepting the positive evaluation of the final specialist thesis, the Faculty Council, as a rule at the same session, appoints, on the basis of a proposal of the Council for Postgraduate Programmes, a Committee for the defence of the final specialist thesis, which has at least three members.
(2) The members of the Committee for the evaluation of the final specialist thesis may also be members of the Committee for the defence of the final specialist thesis.
(3) If the School is the only institution responsible for the programme, at least one member of the Committee must be a person who is not an employee of the School.

(4) Retired teachers of the School cannot have the status of a person who is not an employee of the School.

6.7 DEFENCE OF THE FINAL SPECIALIST THESIS

Article 38

The defence of the final specialist thesis must take place no later than one year from the day the Faculty Council accepted the positive evaluation of the final specialist thesis.

6.8 MINUTES OF THE DEFENCE OF THE FINAL SPECIALIST THESIS

Article 39

(1) Minutes of the defence of the final specialist thesis shall be taken. The minutes are submitted to the Office for Postgraduate Education.
(2) The minutes of the defence of the final specialist thesis shall be taken in Croatian and in the language in which the final specialist thesis is defended.

6.9 RESULT OF THE DEFENCE OF THE FINAL SPECIALIST THESIS

Article 40

(1) After the defence of the final specialist thesis, the Committee makes a decision on the result of the defence, which may be:
- defended;
- not defended.

(2) The chairperson of the Committee publicly announces the decision of the Committee.

6.10 BOUND FINAL THESIS

Article 41

(1) After the successful defence of the final specialist thesis, the candidate, in agreement with the Office for Postgraduate Education, adds to the bound final thesis a page with the composition of the Committee for the defence of the final specialist thesis and the date of the defence.
(2) Within one month from the date of the defence, the candidate submits two bound copies of the final specialist thesis and a standard digital storage medium containing the final specialist thesis, as well as one copy of the final specialist thesis each to the mentor and to the School.

6.11 DIPLOMA OF THE ATTAINED ACADEMIC TITLE

Article 42

On the basis of the positive decision referred to in Article 40 of these Regulations, or after passing the examinations and fulfilling all obligations prescribed by the curriculum, the School issues a diploma confirming the completion of the programme and the attainment of the academic title in accordance with the law.

7. TEACHING STAFF, COURSE LEADERS AND MENTORS AT SPECIALIST PROGRAMMES

7.1 TEACHING STAFF AND COURSE LEADERS

Article 43

(1) Teaching at a postgraduate specialist programme is carried out by persons elected to scientific-teaching and scientific positions.
(2) In exceptional cases, on the basis of a motion by the course leader and with the approval of the programme director and the Vice-Dean for Postgraduate Programmes, part of the teaching, under the supervision of teachers, may also be conducted by persons who have not been elected to scientific or scientific-teaching positions but have attained the academic degree of Doctor of Science.
(3) Pursuant to the Law and the Statutes of the University and the School, other persons who, on the basis of their professional work and achievements, can contribute to the quality of the educational process and professional work may also participate in teaching.

Article 44

(1) A course leader at a specialist programme may be a person in a scientific-teaching or scientific position, a professor emeritus or a full member of the Croatian Academy of Sciences and Arts (HAZU).
(2) Retired full professors with a permanent title may be co-leaders of the programme.
(3) The course leaders at a specialist programme are appointed by the Council for Postgraduate Programmes upon the proposal of the relevant department and the programme director.

7.2 MENTORS OF STUDENTS

Article 45

(1) The Expert Council of the Programme, in agreement with the student, proposes a mentor.
(2) The Council for Postgraduate Programmes appoints a mentor from among the teaching staff at the programme who are elected to scientific-teaching positions from assistant professor to full professor, or to scientific positions from research associate to scientific adviser. A distinguished expert with the academic degree of Doctor of Science may also be proposed as a mentor.

8. WORKING BODIES OF THE SCHOOL FOR POSTGRADUATE EDUCATION

Article 46

(1) The School establishes permanent working bodies and expert boards in order to carry out successfully and efficiently the following fundamental activities within postgraduate education:
a) the organization and implementation of specialist programmes,
b) the procedure for application, evaluation and defence of the final specialist thesis within specialist programmes.

(2) The tasks referred to in paragraph 1 of this Article are performed by the following bodies:
- the Faculty Council
- the Council for Postgraduate Programmes
- the Expert Council of the Programme
- the directors and deputy directors of the specialist programme
- the Board for Final Specialist Theses
- professional and administrative services

Article 47

The Faculty Council may entrust the duties of the Expert Council of the Programme and of the Council for Postgraduate Programmes to other bodies.

8.1 FACULTY COUNCIL

The Faculty Council performs the following tasks within the specialist programme:

- adopts the proposal of curricula;
- appoints the specialist programme director;
- makes the decision to issue a call for applications for the specialist programme;
- performs other tasks within its competence, as well as other tasks related to the organization and implementation of the specialist programme and financial matters related to the programme.

8.2 COUNCIL FOR POSTGRADUATE PROGRAMMES

Article 48

(1) The Council for Postgraduate Programmes is an expert council consisting of elected representatives of the teaching staff of postgraduate programmes, representatives of postgraduate students and the directors of postgraduate programmes.
(2) The Council for Postgraduate Programmes, alongside the authorities established by the Statute, also performs the following tasks:
- prepares materials within its competence for the sessions of the Faculty Council;
- prepares the proposal of curricula and forwards it to the Faculty Council;
- adopts the plan for implementation of the curriculum of specialist programmes;
- systematically monitors the quality of teaching at the specialist programme through student surveys and other appropriate means;
- appoints a mentor;
- approves the final specialist thesis proposal on the basis of the mentor's proposal;
- proposes expert committees for the evaluation and defence of the final specialist thesis, and considers and adopts the reports of the expert committees;
- performs other tasks within its competence, as well as other tasks related to the organization and implementation of the specialist programme and financial matters related to the programme;
- drafts proposals of regulations and other rules on the specialist programme;
- cooperates with the Office for Postgraduate Education in performing administrative and technical tasks related to the implementation of the specialist programme;

- performs other tasks related to the organization and implementation of specialist programmes;
- proposes to the Faculty Council decisions related to the financial management of specialist programmes.

Article 49

(1) The Council for Postgraduate Programmes decides on all issues regarding postgraduate education within the scope of its competence, and its decisions are confirmed by the Faculty Council.
(2) The appropriate provisions of the Rules of Procedure of the Faculty Council of the School of Medicine shall be applied to the work of the Council for Postgraduate Programmes.

Article 50

(1) The Council for Postgraduate Programmes is composed as follows:
- the Vice-Dean for Postgraduate Programmes is a member and the chairperson of the Council for Postgraduate Programmes;
- each specialist programme director is an ex officio member of the Council for Postgraduate Programmes (if they are unable to attend, the appointed deputy programme director attends the meeting);
- five elected representatives of postgraduate students;
- five elected representatives of the teaching staff of postgraduate programmes.
(2) The manner of election of the representatives of teaching staff and their deputies and of the representatives of students and their deputies, as well as the work of the Council for Postgraduate Programmes, are determined by the Rules of Procedure of the Faculty Council.

8.3 EXPERT COUNCIL OF THE PROGRAMME

Article 51

(1) An Expert Council of the Programme is established at each specialist programme by a special decision of the Faculty Council.
(2) The Expert Council of the Programme performs the following tasks:
- makes the decision to organise the programme for which the public call for applications was issued;
- makes the decision on the acceptance and enrolment of candidates;
- proposes a mentor in agreement with the student;
- makes the decision on transfer to the programme, and performs other tasks determined by the provisions of these Regulations.
(3) The Expert Council of the Programme consists of the course leaders of the courses taught at the specialist programme.
(4) The programme director is also the chairperson of the Expert Council of the Programme.
(5) The Expert Council of the Programme may take over the tasks of the Council for Postgraduate Programmes, on the basis of a special decision of the Faculty Council.

8.4 BOARD FOR FINAL SPECIALIST THESES

Article 52

(1) The Board for Final Specialist Theses is a permanent expert committee of the Faculty Council, which coordinates the activities and harmonizes the criteria in the process of producing final specialist theses at specialist programmes.
(2) The members of the Board for Final Specialist Theses are appointed by the Faculty Council on the basis of a motion of the Vice-Dean for Postgraduate Programmes and with the approval of the Dean.
(3) The provisions of the rules governing the work of the Board for PhD Theses and Scientific Degrees shall be applied appropriately in the work of the Board for Final Specialist Theses.

8.5 DIRECTORS AND DEPUTY DIRECTORS OF SPECIALIST PROGRAMMES

Article 53

(1) The specialist programme director and their deputy are appointed by the Faculty Council on the basis of a motion of the Council for Postgraduate Programmes. The director and the deputy must be specialists in the relevant specialist field to which the specialist programme belongs.
(2) The specialist programme director coordinates the work of the teaching staff at the specialist programme and performs other tasks related to the organization and implementation of the specialist programme, and reports on them to the Council for Postgraduate Programmes and the Dean.

8.7 PROFESSIONAL AND ADMINISTRATIVE SERVICES

8.7.1 ADMINISTRATION

Article 54

(1) Administrative tasks for the specialist programme are performed by the Office for Postgraduate Education.
(2) The Office for Postgraduate Education keeps records of applicants in the enrolment procedure, including the results of the procedure, personal records of enrolled students, records of examination results, and records of issued documents on completion of studies and of attained academic titles and degrees; it also archives the application forms for passed examinations and ensures other conditions for the administration of the specialist programme.

8.7.2 FINANCIAL MANAGEMENT

Article 55

Financial management for the specialist programme is performed by the School's Finance and Accounting Department. The funds of the programme are recorded as a separate item in the accounts, and from each inflow under this heading the prescribed amount is set aside pursuant to the regulations governing the School's special revenues.

The remainder is used for teaching and related costs and falls within the competence of the Expert Council of the Programme and the programme director.

9. TRANSITIONAL AND FINAL PROVISIONS

Article 56

(1) Students enrolled in a postgraduate professional programme before the academic year 2005/2006 have the right to complete their studies according to the curriculum and conditions that were in force when they enrolled in their first year of study, by 31 December 2011 at the latest.
(2) Persons who have completed a university undergraduate programme pursuant to the regulations in force before the entry into force of the Act on Scientific Activity and Higher Education have equal rights with persons who have completed a university graduate programme pursuant to the provisions of the Act on Scientific Activity and Higher Education.
(3) After the introduction of programmes pursuant to the Act on Scientific Activity and Higher Education, students referred to in paragraph 1 of this Article who do not complete their studies according to the old curriculum may continue their studies according to the curriculum of the newly introduced programme, pursuant to the provisions of the School's Statute and these Regulations.
(4) Students who enrolled in a specialist programme after the introduction of programmes pursuant to the Act on Scientific Activity and Higher Education have the right to complete their studies according to the curriculum and conditions that were in force when they enrolled in their first year of study, and to complete the programme within four years, counting from the date of enrolment.
(5) The provisions of paragraphs 2 and 3 of Article 3 of these Regulations shall apply to students who enrol in a specialist programme after these Regulations come into force.

Article 56.A

(1) Doctors of medicine who started their specialist training before the entry into force of the Ordinance on Specialist Training of Doctors of Medicine (Official Gazette Narodne novine, Nos. 100/11, 54/12 and 49/13) (hereinafter: PSUDM), and who enrolled in postgraduate specialist programmes established after the entry into force of the PSUDM, are obliged to fulfil the obligations of the postgraduate specialist programme curriculum, except for the obligation to acquire the general competences referred to in Article 15, paragraph 5 of the PSUDM and the obligation to write and defend the final specialist thesis.
(2) Doctors of medicine who started their specialist training before the entry into force of the Ordinance on Specialist Training of Doctors of Medicine in Family Medicine (Official Gazette Narodne novine, Nos. 129/11, 129/12 and 120/13) (hereinafter: PSUDMOM), and who enrolled in postgraduate specialist programmes established after the entry into force of the PSUDMOM, are obliged to fulfil the obligations of the postgraduate specialist programme curriculum, except for the obligation to acquire the general competences referred to in Article 15, paragraph 5 of the PSUDMOM and the obligation to write and defend the final specialist thesis.

Article 57

(1) For postgraduate students who have completed several other postgraduate programmes, passed exams at other higher education institutions or have undergone professional training in the country or abroad, the number of earned credits is individually assessed.

(2) The assessment of the credits of students referred to in paragraph 1 of this Article shall be performed by a committee consisting of the following: the Vice-Dean for Postgraduate Programmes, and the Director and the Deputy Directors of the relevant specialist programme.

Article 57.A

(1) During the COVID-19 epidemic caused by the SARS-CoV-2 virus, a student referred to in Articles 3 and 27 of these Regulations is not required to submit a request for an extension of the deadline for completion of studies or a request for continuation of studies, for a period of up to 30 days from the date on which the end of the epidemic is declared.

(2) Actions that students are required to take within the deadlines prescribed by these Regulations, whose deadline has expired or will expire during the COVID-19 epidemic caused by the SARS-CoV-2 virus, may be taken by students no later than 30 days from the date on which the end of the epidemic is declared.

(3) A student who, 30 days after the end of the epidemic is declared, is unable to take the actions referred to in paragraph 2 of this Article for other justified reasons is required to submit a request with documentation for temporary suspension of student obligations.

Article 57.B

(1) The professional title attained upon completion of a postgraduate professional programme conducted at the School is equivalent to the academic title of university specialist ('sveučilišni specijalist/sveučilišna specijalistica'), with an indication of the profession or part of the profession in accordance with the title of the study programme.

(2) Students who were enrolled in postgraduate specialist programmes of the School from the academic year 2021/2022 may continue their studies by submitting a notification to the Office for Postgraduate Education, without submitting a separate request for continuation of studies, and by fulfilling all student obligations prescribed by the curriculum.

(3) Students of postgraduate specialist programmes of the School enrolled from the academic year 2015/2016 to the academic year 2020/2021 may submit to the Expert Council of the Programme a request for continuation of studies together with a final specialist thesis proposal. The Expert Council of the Programme shall determine the conditions for continuation of studies and the payment of additional costs.

(4) Students of postgraduate specialist programmes of the School enrolled before the academic year 2015/2016 who wish to complete the relevant postgraduate specialist programme may submit to the Vice-Dean for Postgraduate Programmes a request for transfer to the relevant postgraduate specialist programme conducted in the academic year for which the transfer is requested, together with a final specialist thesis proposal. The Vice-Dean, on the basis of a proposal of the Expert Council of the relevant postgraduate specialist programme, shall determine the conditions of transfer and the

payment of the costs of transfer and enrolment in the relevant postgraduate specialist programme.

Article 58

On the date these Regulations come into force, the provisions of the Regulations on Postgraduate Programmes, No. 02-61/8-2006 of 18 July 2006, relating to specialist programmes shall cease to apply.

Article 59

(1) These Regulations shall enter into force on the eighth day from the day they are displayed on the School's notice board.
(2) These Regulations were displayed on the School's notice board on 2 June 2011.
(3) This consolidated text of the Regulations was displayed on the School's notice board on 29 January 2026.

Class: 003-08/26-03/1
No.: 251-59-10101-26-126/30
Zagreb, 28 January 2026

Dean:
Professor Slavko Orešković, MD PhD