

Pursuant to Article 133 of the Statute of the University of Zagreb, School of Medicine, the Dean of the School established on 01.06.2016, the consolidated text of the Rules of Doctoral Studies.

The consolidated text of the Rules of Doctoral Studies comprises: the text of the Rules of Doctoral Studies, Class: 003-08/14-02/1, no.:380-59-10101-14-849/13 of 25.02.2014, the Decision to Supplement the Rules of Doctoral Studies, class: 003-08/14-02/1, no: 380-59-10101-14-5478/5 of 25.11.2014, and the Decision to Supplement the Rules of Doctoral Studies, class: 003-08/16-02/1, no: 380-59-10101-16-787/15 of 23.02.2016.

THE RULES OF DOCTORAL STUDIES (CONSOLIDATED TEXT)

GENERAL PROVISIONS

Article 1

These Rules regulate the organization and implementation of Doctoral Studies at the School, which includes those responsible for running the studies, their form and duration, the requirements for enrolment, how the studies are conducted, organization of classes and research, the enrolment procedure, evaluation and defence of theses, how the quality of the studies is monitored, the rights and obligations of Doctoral students (hereinafter: doctorands), the rights and obligations of supervisors of Doctoral theses, and other issues related to the organization and conduct of Doctoral Studies.

Article 2

The bodies responsible for conducting Doctoral Studies at the School are:

1) The School Council, which appoints the persons who run the Doctoral Studies and their deputies; the persons who run post-graduate specialised studies; the chairpersons and members of the Committees listed in paragraphs 3, 4 and 5 of this Article; the chairperson and members of the Ethical Committee and its working groups; the commissions for evaluation of proposed Doctoral research theses and for evaluation and defence of completed Doctoral theses; supervisors and co-supervisors of Doctoral theses.

2) The Council for Post-graduate studies, which performs the function of the Doctoral Studies Council, is composed in the manner established by the provisions of the School Statute.

3) The Committee for teaching plans, curricula and evaluation of post-graduate studies;

4) The Committee for evaluation of the scientific activities of doctorands.

5) The Committee for Doctoral theses and Scientific Titles, which in cooperation with the Ethical Committee of the School runs the entire process of applications, evaluation and defence of Doctoral theses, and proposes to the School Council the appointment of the appropriate commissions and appointment of supervisors and co-supervisors for Doctoral theses.

6) The Ethical Committee of the Medical School (including the working group for research on humans and the working group for work with laboratory animals), together with

the Doctoral Thesis Committee, participate in the procedure of academic review, public debate and the final evaluation of the proposed Doctoral thesis, using the prescribed combined forms (pursuant to the provisions of Article 10 and Article 11 of the Rules of the Ethical Committee of the School, and other provisions of these Rules).

Article 3

1) The Doctoral thesis supervisor has the primary responsibility for monitoring and supporting the work and progress of doctorands during their studies.

2) A doctorand, at the time of enrolling for Doctoral Studies and up until the time a Doctoral thesis supervisor, is appointed, may be assigned a study counsellor, who in that period of time performs the function of a supervisor.

3) For each doctorand enrolled, a three-member study commission may be appointed which performs the function of a study counsellor throughout the entire course of the studies. The Doctoral thesis supervisor shall be, in terms of position, a member of the three-member study commission, but neither the supervisor nor the other members of that commission may be a member of the commissions for evaluation and defence of the proposed Doctoral thesis and/or the completed thesis.

4) The supervisor, the study counsellor and the members of the three-member commission must be employees of the School in scientific-teaching or scientific positions.

Article 4

The student's portfolio is a folder containing all the important information on the student, from his/her enrolment in Doctoral Studies until his/her graduation ceremony. The School is responsible for collecting and storing the information in the portfolio.

Article 5

1) University Doctoral Studies may be founded and conducted only in fields in which the School, as the responsible body, has the necessary human and material resources, and international recognition in scientific research.

2) University Doctoral Studies are founded on original research work and learning through research, applying competitive and international standards of quality, and the promotion of inter-disciplinary, international cooperation, and mobility of teaching staff and doctorands. The task of Doctoral Studies is to create new knowledge, insights and innovations, and promote the application of those insights and innovations for the purpose of social and economic progress.

3) The Doctoral thesis must be an original contribution to science, and it represents the basis for evaluation of whether the student has successfully attained the knowledge and skills which enable him/her to undertake independent, original and internationally recognized work, and critical evaluation of the work of other researchers.

THE FORM AND ORGANIZATION OF DOCTORAL STUDIES

Article 6

1) The form of Doctoral Studies is organized by the School, pursuant to the provisions of the relevant rules of the University of Zagreb, and its own development strategy.

2) The fundamental part and framework of Doctoral Studies is the writing of a Doctoral thesis as an original contribution to science, and the successful publication of the results of that work in internationally reviewed journals.

3) As well as working on their Doctoral thesis, doctorands are also obliged to attend other forms of organized classes (e.g. seminars, practical exercises, laboratory rotations, workshops, round tables, topical discussions on scientific articles), but classes in the form of lectures may not comprise more than 20% of the total burden of the planned study curriculum.

4) In order to promote mobility and inter-disciplinary work, students may also enrol in and attend some classes in other Doctoral courses, and undertake some of their research at other national or international institutions. Approval for this work shall be granted by the Council for Post-graduate Studies, on the basis of a prior written explanation by the Doctoral thesis supervisor and the doctorand.

5) The School Council for Post-graduate Studies may prescribe the obligation for doctorands to attend some courses to acquire basic knowledge necessary for successful attendance and completion of Doctoral Studies.

6) On the basis of previously established requirements and/or signed agreements, some of the classes in Doctoral Studies at the School may also be attended by Doctoral students from other national or foreign universities.

REQUIREMENTS FOR ENROLMENT AND THE LENGTH OF STUDIES

Article 7

1) The requirements for enrolment shall be established by the Council for Post-graduate Studies, in accordance with the regulations in force.

2) A person who has completed an appropriate graduate study course or integrated university undergraduate and graduate course may enrol in Doctoral Studies.

3) The enrolment quota shall be established according to the available capacities for research, teaching staff and supervisors. The enrolment quota shall be established by the Council for Post-graduate Studies.

4) Enrolment in Doctoral Studies is on the basis of a public call for applications, published in the daily press and on the School's web site. The public call for applications for enrolment in Doctoral Studies is to be published at least one month before the beginning of classes.

5) The call for applications for Doctoral students shall contain:

- the title of the course,
- the requirements for enrolment,
- the minimum and maximum number of places for enrolment,
- the amount of the tuition fees,
- the procedure,
- a list of the documents required to apply,
- the prescribed application forms
- the deadline for filing applications, and other requirements, which are displayed on the School's notice board and web site.

6) Candidates shall file their applications on the prescribed forms, which are an integral part of the application.

7) Candidates who have completed graduate studies abroad must provide upon enrolment a decision on the academic recognition of their foreign higher education qualifications.

8) The criteria for evaluation of candidates are: successful graduate studies, demonstration of interest in scientific and research work (published work and abstracts from conference presentations), recommendations from teaching staff and potential supervisors, and a proposal of the field of research involved in work on the Doctoral thesis. An interview with the candidate is a compulsory part of the application procedure. Upon enrolment, all the necessary requirements for completion of the studies within the prescribed time period shall be clearly defined.

9) If a sufficient number of candidates responds to the call for applications, who meet the requirements for enrolment in the studies, the School Council shall render a decision to run or not to run the studies. If more candidates respond to the call for applications than the maximum number prescribed in the call, the decision on acceptance and enrolment of candidates shall be rendered by the School Council, on the basis of a motion by the applications commission.

10) The selection of candidates for Doctoral Studies shall be made by the applications commission, which comprises:

- the Vice Dean for post-graduate studies,
- the head, deputy head and assistant heads of the relevant Doctoral Studies.

11) The School Council shall render a decision on acceptance and enrolment of candidates, which shall be displayed on the School's notice board and web site. The decision on acceptance and enrolment of candidates is deemed to be a first instance decision. Candidates whose application for enrolment is not accepted may submit an appeal to the Dean within 15 days from the day of publication of the decision on the School's notice board and web site. The Dean's decision on the appeal is final.

Article 8

1) When enrolling in the study course, all students must supply a written and signed statement regarding whether they intend to study full time or for part of their working hours (part time). Full time studies are for students who devote all their working hours to meeting the obligations required by the Doctoral Studies. Students who study part time must supply a statement that the working hours they have available allow them to meet their obligations as students, according to the study plan.

2) Full time Doctoral Studies as a rule last for three years, but for justified reasons, explained in a written statement, upon which the Council for Post-graduate Studies decides, they may be extended to five years. Part time Doctoral Studies shall last for no more than five years, but for justified reasons, explained in a written statement, upon which the Council for Post-graduate Studies decides, they may be extended to seven years. After the passing of eight years from enrolment, a student shall lose the right to attain the academic title of Doctor of Science from those studies.

3) If the quality of the student's work, as evaluated in the annual evaluation procedure conducted by the Council for Post-graduate Studies, is not satisfactory, the Council for Post-graduate Studies may decide that the student shall lose the right to continue the studies.

TRANSFER OF STUDENTS

Article 8A

1) Only students who are students of other Doctoral study courses at other universities in EU and EEA member states with whom the School has an agreement on cooperation may transfer to the Doctoral studies.

2) The transfer of students from Doctoral Studies outside the Republic of Croatia shall be undertaken in the manner established by the law regulating recognition of foreign educational qualifications.

3) An opinion on recognition of a period of study by students undertaken outside the Republic of Croatia, as part of the procedure to recognize that period of study, shall be given by a commission appointed by the competent Vice Dean, bearing in mind the level of alignment and quality of implementation of the curriculum, the openness of the European academic field and the legislative framework of the Republic of Croatia.

Article 8B

1) The total number of students who may transfer from Doctoral Studies at other universities in European member states, or universities with which the School has an agreement on cooperation, shall be established for each academic year by the Dean's Board of the School, and it shall not exceed the sum of 5% of the number of students enrolled in the previous academic year.

2) The number of transferees and the number of regular students may not be greater than the School's capacity. Students whose transfer has been approved from Doctoral Studies at other universities shall enrol with compulsory payment of tuition fees in the amount applicable for the academic year in which the transfer was approved.

Article 8C

1) The general requirements for transfer of students from other Doctoral studies are:

- a) that they meet the requirements and criteria referred to in Article 7 of these Rules;
- b) that they have a grade average of 3.50 in the subjects they took in their graduate studies;
- c) that after they are interviewed, the School Commission that decides on transfer has a positive opinion;
- d) that they have a proposed supervisor and his/her agreement, and a thesis subject co-signed by the supervisor;
- e) that they speak English, as demonstrated by an appropriate certificate.

2) Transfer students may have no more than 45% of classes recognized towards the requirement needed to complete their Doctoral Studies

Article 8D

If more students than the number established by the decision referred to in Article 8B of these Rules meet the general requirements, students will have priority who have a better grade average from the Doctoral Studies from which they are transferring (30% of the points), and a larger number of scientific papers published in journals included in *Current Contents* (70% of the points).

Article 8E

Students who are citizens of EU member states shall acquire the right to transfer to the School under the same conditions as Croatian citizens, on the basis of the quota referred to in Article 8B and the list of priorities, with previous recognition of their period of study already undertaken, in the manner established by a special act.

Article 8F

1) Applications for transfer shall be submitted by 20th June of the current academic year.

- 2) Along with an explanation of the application, the student must also enclose:
 - a) the supplementary document on integrated under-graduate and graduate studies, or graduate studies,
 - b) a certificate from an institution of higher education that the student was enrolled in Doctoral Studies,
 - c) a student's record book (*Indeks*) or certificate showing examinations passed and grades from Doctoral Studies,
 - d) a certificate of Croatian citizenship (*domovnica*) or, for foreign citizens, a photocopy of their passport showing a copy of approval of temporary residence.

3) Students transferring from Doctoral Studies abroad, alongside the original documents, must also supply certified translations of those documents, and also a certified translation of the teaching plan and curriculum of those Doctoral Studies (*curriculum studiorum*) and a certificate of the submission of a request for recognition of the period of studies already undertaken to the competent office of the University of Zagreb.

Article 8G

1) The Commission referred to in Article 7, paragraph 10 of these Rules shall consider the applications by students for transfer and enrolment in Doctoral Studies.

2) The decision on transfer shall be rendered by the School Council on the basis of a motion by the Commission referred to in paragraph 1 of this Article, with the approval of the Dean's Board.

3) A student who is given the right to transfer and enrol, on the basis of a decision by the School Council, may enrol in Doctoral Studies within 8 days of the rendering of that decision.

THE ORGANIZATION AND CONDUCT OF DOCTORAL STUDIES

Article 9

Doctoral Studies are run as regular study programmes according to the teaching plan and curriculum adopted by Zagreb University Senate, on the basis of the School Council.

Article 10

The curriculum of the Doctoral Studies shall include:

- the academic title
- the duration of the course and the deadline by which studies must be completed,
- the requirements for enrolment in the course,
- a outline content of compulsory, elective and non-compulsory subjects,
- the planned outcome of studying which is achieved by completing the individual study requirements, the study modules and complete study curriculum, and the planned number of hours for each study requirement which ensures attainment of the planned outcome of studies,
- the manner in which the classes are conducted (lectures, seminars, exercises, practical work, laboratory rotations etc.) and recommended literature
- the number of points awarded for each individual subject,
- the title of foreign programmes with which the course is comparable,
- a description of how the course is run and the schedule for registration for and sitting examinations,

- the requirements for enrolment in the next year of study;
- how the quality and success of implementation of the curriculum is monitored, and how students participate in its evaluation,
- a list of active scientific projects and heads of projects and/or laboratories (as potential supervisors for Doctoral theses),
- a list of other study programs from which ECTS points may be acquired;
- how the studies are completed, in accordance with the provisions of these Rules, and
- the conditions under which students who have interrupted their studies may continue with them.

Article 11

Students have the right and duty to participate in all forms of classes, and they are also obliged to attend no less than 80% of classes, of which records are kept. To the question of attendance of classes, records of classes, sitting examinations and students' obligations, the provisions of the Rules on Under-graduate and Graduate Studies shall be applied, *mutatis mutandis*.

Article 12

Students' knowledge shall be tested by written examinations, oral examinations, independent conduct of exercises and other forms of practical verification of knowledge, according to the study curriculum.

Article 13

1) Students who have spent a certain amount of time in organized scientific training abroad or at other faculties in the scientific fields of biomedicine and health care in the Republic of Croatia may be approved enrolment in post-graduate Doctoral Studies if they meet the requirements of enrolment prescribed by the curriculum.

2) The School Council, on the basis of the opinion of an expert commission, shall render a decision on recognition of the equivalence of a completed course with part of the curriculum of post-graduate Doctoral Studies.

3) Pursuant to the decision referred to in paragraph 2 of this Article, the School Council shall approve enrolment in the appropriate post-graduate course and define the requirements which the student must meet before registering a proposed Doctoral thesis.

Article 14

Doctoral Studies are organized as a rule with both compulsory and electoral subjects, using a credit points system, as studies leading to the academic title of Doctor of Science, pursuant to the teaching plan and curriculum of the studies and the provisions of the Statute of the University and the Statute of the School.

The Doctoral Studies' curriculum is created for each student from the subjects available at the University, freely selected, and that curriculum is created by the student in agreement with a supervisor and/or a three-member commission, and with the approval of the School Council.

Article 15

Post-graduate Doctoral Studies consist of:

- (a) organized classes over a period of three study years, pursuant to the teaching plan and curriculum (compulsory and elective subjects, that is, in terms of content, method and field related subjects and practical work);

(b) the students' scientific activities (publication of papers and citations, national and international awards received, scientific lectures given, participation in scientific conferences, participation in organization of national and international scientific conferences and schools etc.) pursuant to the provisions of the curriculum of the relevant Doctoral Studies;

c) registration of a proposed Doctoral thesis, and successful writing and defence of that Doctoral thesis.

Article 16

The curriculum establishes the requirements for enrolment in the subsequent study year, and the requirements for submission of the completed Doctoral thesis for evaluation.

THE COMPLETION OF DOCTORAL STUDIES

Article 17

University post-graduate Doctoral Studies are completed by passing all the examinations, submission of evidence of scientific activities, and writing and public defence of a Doctoral thesis.

Article 18

With completion of Doctoral Studies, the student attains the appropriate academic degree and title, and other rights, pursuant to special regulations.

Article 19

The academic degree of Doctor of Science is awarded on the basis of a procedure conducted by the School, pursuant to the law, the University's Statute, the Statute of the School and the provisions of these Rules.

The day of successful defence of the Doctoral thesis shall be deemed to be the day of attainment of the academic degree of Doctor of Science.

Article 20

Along with their diploma, students are also presented with a supplement to their diploma, regarding their studies, to certify which examinations they passed, and with which grades, and how many ECTS credit points they earned. Students may also, upon request, be issued with a preliminary supplementary document before they complete their studies. Diplomas are public documents.

THE HEADS OF SUBJECTS AND DOCTORAL STUDIES TEACHING STAFF

Article 21

1) An employee of the School with a scientific-teaching or scientific title, a person who has been awarded by the School with the relevant scientific-teaching or scientific title, a person who is *professor emeritus* of the University of Zagreb, or a full member of the Croatian Academy of Sciences and Arts (HAZU), and a person with a teaching-scientific or scientific title from another public academic institution in this country or abroad, may be the head of a subject in Doctoral Studies.

2) A retired full professor from the School with a permanent title (distinguished professor) may be co-head of a subject.

3) Heads of subjects as part of Doctoral Studies shall be appointed by the Council for Post-graduate Studies, on the basis of a motion by the head of the relevant studies, and the Committee for the Curriculum and Evaluation of Post-graduate Studies.

Article 22

1) Classes in Doctoral Studies shall be given by national and international researchers, who have been awarded scientific-teaching and scientific titles.

2) In exceptional cases, on the basis of a motion by the head of a subject and with the approval of the head of the studies and the Vice Dean for Post-graduate Studies, some of the classes, under the supervision of the teachers, may also be conducted by persons who have not been awarded scientific or scientific-teaching titles, but who have attained the academic degree of Doctor of Science. "Experts from practice", who have not been awarded scientific or scientific-teaching titles, may also participate in classes which comprise exercises and "round tables" (panel discussions).

3) Reports of classes held shall not be accepted if they mention co-workers who are not listed in the teaching plan. Participants in round tables must be listed in the teaching plan. Co-workers whose work is not planned in the teaching plan when the subject is registered shall not be paid a fee. Any changes to the co-workers shall be registered with the Committee for the Curriculum and Evaluation of Post-graduate Studies before the beginning of the new academic year.

DOCTORAL THESIS SUPERVISORS AND CO-SUPERVISORS

Article 23

Students have the right of free choice and independent selection of supervisors (and possible co-supervisors) for their Doctoral thesis. The decision to appoint a supervisor shall be rendered by the School Council, with the written agreement of the supervisor (and any co-supervisor) accepting the position, and other necessary documentation prescribed by the appropriate forms of the Doctoral Thesis Committee.

Article 24

1) Supervisors and co-supervisors of Doctoral theses may not be members of the expert commissions for evaluation of proposed Doctoral theses, and evaluation and defence of completed Doctoral theses.

2) Regular members of HAZU, an emeritus professor of the University of Zagreb, and a retired full professor of the School with a permanent title, may be members of commissions for evaluation of proposed Doctoral theses, and evaluation and defence of completed Doctoral theses. The decision on this shall be rendered by the School Council on the basis of a motion by the Doctoral Thesis Committee.

Article 25

1) Persons employed by the School or who hold a scientific-teaching post at the School may be appointed supervisors of Doctoral theses, under the condition that they:

- hold the title of assistant professor or scientific associate (or a higher ranking title), or equivalent, if the supervisor attained the title abroad,

- are active in research in the field for which the Doctoral thesis is proposed, which they demonstrate by simultaneously meeting the following two standards:

(a) that at the time of registration of the proposed Doctoral thesis they are heads of national or international projects or active co-workers on such a project,

(b) that in the past five years they have published internationally recognized studies, relevant to the Doctoral thesis (which they demonstrate by a print-out of data from the *Web of Science* data base)

2) *Professors emeritus* and regular members of HAZU may be supervisors for Doctoral theses, especially if they are still heads of active research projects. The decision on this shall be rendered by the School Council, on the basis of a motion by the Doctoral Thesis Committee.

3) A School employee may be co-supervisor at another component of the University of Zagreb, or another University, only after obtaining the prior, special permission of the School.

Article 26

In order to ensure the full and comprehensive development and education of doctorands, the improvement of interdisciplinary work, and the quality of research and mobility of young researchers, the School may appoint, alongside the supervisor, another supervisor (hereinafter: the co-supervisor). The co-supervisor may be a person with a scientific-teaching or scientific title, who is:

a) an employee of the School, but in another scientific branch;

b) an employee of another component of the University of Zagreb;

c) an employee of another institution in the Republic of Croatia with which the School and/or University has signed an agreement on scientific, teaching and professional cooperation;

d) a foreign researcher with whom the supervisor cooperates scientifically and professionally.

Article 27

1) Before taking on the role of supervisor for the first time, a future supervisor must attend a workshop for supervisors organized by the University, the School or an internationally recognized school, or have been co-supervisor for a Doctoral thesis (especially when the supervisor of that thesis was their former supervisor).

2) A supervisor who takes on the role of supervisor before retiring has the right to continue as supervisor to the end, with the approval of the School Council.

3) Simultaneous supervision or co-supervision of several doctorands may be permitted in justified and clearly explained cases, a decision on which shall be rendered by the School Council, on the basis of a motion by the Doctoral Thesis Committee. A supervisor or co-supervisor as a rule supervises one or two doctorands simultaneously, exceptionally three, and a maximum of five doctorands only if he/she is an exceptionally active and productive scientist (for example the head of several competitive foreign and national projects) in whose projects several doctorands are engaged.

4) If the same person, pursuant to paragraph 3 of this Article, is, as an exception, supervising five doctorands, they may not be appointed as co-supervisor.

5) If the same person, pursuant to paragraph 3 of this Article, is, as an exception, co-supervising five doctorands, they may not be appointed as supervisor.

Article 28

1) A supervisor is obliged to supervise the student when writing the Doctoral thesis, monitor the quality of the student's work, promote the publication of their work, and enable them to take a full part in scientific-research projects. The same applies to co-supervisors, who take on responsibility for an approved part of the research as part of writing the Doctoral thesis.

2) The primary responsibility for the publication of papers of which the student is co-author, is the supervisor's, who is expected to maintain at least average scientific productivity during the writing of the Doctoral thesis (which means publication of at least one paper a year in internationally reviewed journals cited in the WoS database). In the average five-year period in which students are expected to complete their Doctoral thesis, it is expected that the supervisor publishes in that period:

- at least five papers (in journals cited in the WoS database) and thereby ensures that the doctorand is co-author of at least three of those five papers or;

- at least one paper in a journal Q1 or Q2 in which they are the first or last author and the doctorand a co-author.

3) The supervisor is obliged to submit a report once a year on the student's work to the Council for Post-graduate Studies, using the appropriate University form. Before the supervisor is appointed, that report is to be submitted by the study counsellor.

THE STATUS, OBLIGATIONS AND RIGHTS OF STUDENTS

Article 29

Students enrolled in university Doctoral studies (conducted in Croatian or English) may be:

1) research fellows, assistants or residents employed at the School or in the teaching base of the School, whose study costs are covered from the system of science and higher education, or research fellows or young researchers employed on national or international projects, whose costs are covered by the resources of those projects.

2) students who are recipients of competitive national or international scholarships, expressly awarded for enrolment in Doctoral studies and writing a Doctoral thesis;

3) students, the costs of whose studies are borne by the legal entities where they are employed, under the condition that those legal entities have previously concluded the appropriate agreements with the School on scientific cooperation.

4) students who bear the costs of their studies themselves.

Article 30

1) Before enrolling in the first semester of Doctoral studies, the selected students must sign an agreement on mutual rights and obligations.

(2) The agreement referred to in paragraph 1 of this Article shall contain provisions on:

(a) the contracting parties,

(b) the student's financial obligations,

(c) obligations regarding enrolment and completion of studies, and

(d) other rights and obligations important for completing studies.

3) After signing the agreement referred to in paragraph 1 of this Article, and payment of the appropriate financial requirements and receiving a student's record book (*indeks*), the student shall acquire the status of student.

Article 31

Upon completion of each year of study, students shall be tested on the study year. Doctorands who have been tested on the previous year of study shall enrol in the following year before the beginning of the new academic year. Students who do not succeed in enrolling in the next year of studies shall lose the status of student.

Article 32

1) Students who have lost the status of student may, no later than 3 months after the day of loss of that status, submit a request for continuation of studies according to the valid teaching plan and curriculum. A decision on that request shall be rendered by the Vice Dean for Post-graduate Studies, and if the student is dissatisfied with that decision he/she has the right, within 15 days, to submit an appeal to the Dean against that decision. The Dean may dismiss, dismiss on merits or grant the appeal.

2) The appeal shall be dismissed if the deadline for an appeal of 15 days has passed from receipt of the decision and if the appeal was submitted by an unauthorized person.

3) The appeal shall be dismissed on merits if it is established that the Vice Dean for Post-graduate Studies rendered a justified decision, pursuant to all the relevant facts and evidence collected.

4) The appeal shall be granted if it is established that the Vice Dean for Post-graduate Studies, when rendering the decision, failed to take into account all the relevant facts and evidence. In that case, the Dean may:

- (a) overturn the decision and return it to the Vice Dean for a new decision, or
- (b) amend the decision and grant the student's request.

Article 33

1) Students are obliged to submit a report on their work once a year to the Council for Post-graduate Studies (if possible with a presentation of their research), on the appropriate University form. These reports shall be sent by means of the School registration office, with the note: For the Committee for Evaluation of the Scientific Activities of Doctorands; the Committee for Evaluation of the Scientific Activities of Doctorands evaluates reports, as a permanent working body of the Council for Post-graduate Studies.

2) Students have the right to change the supervisor appointed to supervise the accepted proposed Doctoral thesis once, by means of a written request and with a statement by the previous supervisor, written on the appropriate University form.

3) Students have the right to submit a request to terminate work on the previously accepted proposed Doctoral thesis once, and to request evaluation and acceptance of a new proposed Doctoral thesis, with the appointment of the same or a new supervisor, with a written statement of reasons and the agreement of the previous supervisor, and a written statement of reasons and agreement of supervision duties by the new supervisor.

4) Decisions on termination of work on a previously approved proposed Doctoral thesis, approval of a new proposed Doctoral thesis, and appointment of a new supervisor are rendered by the School Council on the basis of a motion by the Doctoral Thesis Committee.

DOCTORAL THESES

Article 34

1) A Doctoral thesis, as established in Article 5, paragraph 1 of these Rules, is a public scientific study, conducted at a public university and submitted for public, scientific evaluation.

2) Restriction of public evaluation and defence of a Doctoral thesis is possible in exceptional situations, as prescribed by Article 36 of these Rules.

Article 35

1) A Doctoral thesis is written as a rule in Croatian, in the form of a monograph, whereby it must also contain an English translation of the title, key words, the abstract and the description of the pictures/figures and tables. In exceptional cases it may be permitted to complete a Doctoral thesis according to the Scandinavian model, pursuant to the provisions of the Rules on Doctoral Studies of the University of Zagreb.

2) The Doctoral thesis may also be written in English, in the following cases:

a) in cases when students enrolled in post-graduate studies conducted in English;

b) if the need for this exists due to the appointment of a foreign co-supervisor.

3) If the Doctoral thesis is written in English, it must contain a Croatian translation of the title, key words, the abstract and the description of the pictures/figures and tables.

4) The printing, binding, and technical and graphic preparation of the completed Doctoral thesis shall be undertaken pursuant to the instructions of the Doctoral Thesis Committee.

Article 36

1) If the results of the research in the Doctoral thesis include innovations to which the protection of intellectual property apply, the student and supervisor are obliged to point this out in advance to the Doctoral Thesis Committee, when registering the proposed Doctoral thesis. In this case, the Doctoral Thesis Committee may also approve the registration and work on the Doctoral thesis without public presence, right up until the moment of the public defence of the completed thesis. The defence of the completed Doctoral thesis shall remain public.

2) In the case referred to in paragraph 1 of this Article, the Doctoral Thesis Committee shall direct the student and the supervisor to additional cooperation with the Technology Transfer Office of the University of Zagreb, which conducts the procedure for legal protection and commercialization of the results of research, pursuant to the Rules on the Work of the Technology Transfer Office. In this case, the public defence of the completed Doctoral thesis may be postponed, with the approval of the student and supervisor, for no more than one year from the submission of the completed Doctoral thesis for evaluation. A request for postponement of the public defence must contain confirmation from the Technology Transfer Office.

THE PROCEDURE OF REGISTRATION, EVALUATION AND ACCEPTANCE OF PROPOSED DOCTORAL THESES

Article 37

1) All students may immediately upon enrolment in Doctoral Studies, and no later than before the end of one year of Doctoral Studies, submit to the Doctoral Thesis Committee a

request for institution of the procedure to attain the academic degree of Doctor of Science and register a proposed Doctoral thesis, on the prescribed forms of the Committee (that is, the University forms, adjusted for the needs of the School), with the relevant accompanying documentation. The compulsory part of the accompanying documentation is a student statement that he/she has not registered an identical proposed Doctoral thesis for any other Doctoral Studies at the University of Zagreb, or any other university.

2) Meeting the requirements from the study curriculum, a registered proposed Doctoral thesis and a supervisor, who meets the requirements referred to in Article 27 of these Rules, are the requirements for enrolment in the second year of the studies, and meeting the requirements from the curriculum and an approved proposed Doctoral thesis are the requirements for enrolment in the third year of the studies.

Article 38

1) The appropriate, completed forms for registration of a proposed Doctoral thesis (form DR.SC.01A) shall be sent at the same time to the Doctoral Thesis Committee and the Ethical Committee of the School (or to the appropriate Working Group of the Ethical Committee), which is included in the procedure of review of proposed Doctoral theses, pursuant to the provisions of Articles 10 and 11 of the Rules on the Ethical Committee of the School of Medicine of the University of Zagreb.

2) The Doctoral Thesis Committee shall propose to the School Council the appointment of a commission to evaluate the proposed Doctoral thesis and selection of a supervisor. The commission shall consist of three members (for students in the field of biomedicine and health) or five members (for students in other scientific fields). When selecting the members of the commission, the Council and the School are obliged to ensure that the members are the best experts (the most competent for evaluation of the proposed Doctoral thesis in question), to avoid any conflict of interest, and when possible all members of the commission (and certainly at least one of them) should be independent (external) reviewers.

3) The proposed supervisor and co-supervisor may not be members of the commission for evaluation and public debate on the proposed Doctoral thesis, nor for evaluation and defence of the completed Doctoral thesis.

4) The proposed Doctoral thesis shall be subject to public debate. The supervisor, the student, members of the expert commission, a representative of the Ethical Committee, members of the Doctoral Thesis Committee and other interested members of the academic community shall participate in the public debate. All comments and proposals presented during the public debate shall be recorded on the form prescribed for that purpose (form DR.SC.02), on which the final report on the evaluation of the proposals is also recorded.

5) On the basis of the final report from the public debate (form DR.SC.02) and the corrected proposed Doctoral thesis submitted (form DR.SC.01B), the Doctoral Thesis Committee shall send the School Council a motion to either accept or reject the proposed Doctoral thesis, and to appoint a supervisor (and co-supervisor, if necessary). This motion must be sent to the School Council no later than three months after the public debate is held.

6) The School Council must make a statement on the motion by the commission for evaluation of proposals, and propose a supervisor before the student enrolls in the fifth semester, or third year of studies.

7) The council for the field of biomedicine of the University of Zagreb shall provide a proposal for research and a supervisor, to be adopted by the University Senate. The Senate shall confirm the proposed research and supervisor no later than during the fifth semester.

THE PROCEDURE FOR EVALUATION AND DEFENCE OF A COMPLETED DOCTORAL THESIS

Article 39

1) The student shall institute the procedure for evaluation of the completed Doctoral thesis by submitting an unbound, printed copy of the Doctoral thesis, a digital copy of the Doctoral thesis, and the written approval and opinion of the supervisor on the research undertaken and the original scientific contribution achieved, to the registry office of the School, with the designation: "For the Doctoral Thesis Committee". If the supervisor does not wish to give approval, the student shall inform the Doctoral Thesis Committee accordingly, and that Committee shall instruct the supervisor to make a statement with an explanation on this in writing within 15 days. In both cases, the supervisor's explanation shall be sent to the members of the commission for evaluation of completed Doctoral theses, and they will take it into consideration during their evaluation.

2) Before sending the Thesis for evaluation, it is established whether the student has met the relevant requirements prescribed by the study curriculum.

3) On the basis of a motion by the Doctoral Thesis Committee, the School Council shall appoint a commission for evaluation of the completed Doctoral thesis.

4) The members of the commission for evaluation of the completed Doctoral thesis and all others who ex officio (or as associates on the project) are permitted to view the completed Doctoral thesis, are obliged to treat all data and insights from the thesis as confidential until it is published, in order to protect the scientific contribution of the Doctoral thesis and intellectual property rights.

5) The commission for evaluation of the completed Doctoral thesis is obliged to submit a written and signed report with its evaluation of the Doctoral thesis within two months of its appointment. Each member of the commission has the right to submit a separate opinion and evaluation.

6) The commission for evaluation of the completed Doctoral thesis may propose in its report:

- (a) that the Doctoral thesis be accepted,
- (b) that the Thesis be returned for supplementation and finishing, and then be sent once again for evaluation within a period of between three and six months (depending on the planned scope of the supplementation and finishing), or
- (c) that the Doctoral thesis be rejected, after which the student shall lose the right to attain the academic title of Doctoral in that study course.

Article 40

Students whose proposed Doctoral thesis are accepted and who have a supervisor appointed are obliged to institute the procedure of evaluation of their completed Doctoral theses no later than within five years from the date of their acceptance, and no earlier than within 15 days from the date of their acceptance, in the manner described in Article 39. Following the expiry of this deadline, the proposed Doctoral theses shall be subject to a repeated analysis of their relevance, according to the requirements in force at the time of the original registration of the proposed Thesis.

THE REQUIREMENTS FOR DEFENCE OF A COMPLETED DOCTORAL THESIS

Article 41

Before arranging the date for the defence of a completed and positively evaluated Doctoral thesis, the student must submit evidence to the Doctoral Thesis Committee and the Commission for Evaluation of the Scientific Activities of Doctorands that he/she has met all the requirements from the prescribed curriculum, which also include the following: that as author or co-author with the supervisor of his/her Doctoral thesis, he/she has published at least one paper related to the subject of his/her Doctoral thesis, and that that paper has been published (or accepted for publication) in a journal indexed in the Web of Science database.

The commission for the defence of a completed Doctoral thesis may be of the same composition as the commission for evaluation of the completed thesis, but then the School Council is obliged to appoint one substitute member on the basis of a motion by the Doctoral Thesis Committee.

Article 42

A person who has realized exceptional scientific achievements, and who in terms of significance meets the requirements for award of a scientific title, may, alongside the requirements prescribed by the general acts of the University and with the approval of the Senate, defend their Doctoral thesis and attain the academic degree of Doctor of Science without enrolling in or attending the Doctoral Studies.

THE PROCEDURE OF PUBLIC DEFENCE OF A COMPLETED DOCTORAL THESIS

Article 43

1) The defence of a Doctoral thesis is public. An invitation to the public defence (*viva voce*) must be published on the School web site at least 8 days before the defence. Moreover, the student must submit the prescribed number of bound copies of the Doctoral thesis and its digital version for publication on the School web site at least 8 days before the defence. The defence must be held on the School's premises and/or in its teaching base, in the language in which the Doctoral thesis was written. In the case of a joint or dual Doctorate, the defence may be held at another University. The procedure of defence is established in line with the Rules on International Dual Doctorates of the University of Zagreb.

2) The commission for defence of the Doctoral thesis shall make an evaluation following the defence. The evaluation at the defence may be: "defended" or "not defended". The evaluation shall be adopted by a majority vote of the members of the commission for defence of the Doctoral thesis.

3) Minutes shall be taken of the procedure of defence, in the language in which the Doctoral thesis was written (that is, in Croatian or in English). The minutes on the defence of the Doctoral thesis must be submitted within one month from the public defence of the Doctoral thesis, to the Doctoral Thesis Committee.

4) The public defence of a completed Doctoral thesis may only be held once.

PUBLICATION AND STORAGE OF COMPLETED DOCTORAL THESES

Article 44

1) The Doctoral thesis shall be published in its entirety on the web site of the School's Central Medical Library, no later than one month after the successfully completed public defence. In exceptional circumstances, on the basis of a written statement of reasons and with the approval of the Doctoral Thesis Committee, the publication on the web site of the School may be postponed for up to two years.

2) Doctoral theses are stored in printed form in the School's Central Medical Library, the National and University Library, and the archives of the University of Zagreb.

THE GRADUATION CEREMONY

Article 45

1) Students shall acquire all the prescribed rights of a Doctor of Science on the day of the successful defence of their Doctoral theses, and the full rights of the academic degree and diploma after making a pledge at their graduation ceremony, and registration in the register of Doctors of Science or Art.

2) Students must fill out the University form applying for graduation to the degree of Doctor of Science and settle the costs of graduation within one month of the successful public defence of their completed Doctoral thesis.

3) The Doctoral diploma shall be presented by the Rector of the University of Zagreb at a graduation ceremony, which the student must attend in person or by a proxy, who must have a Doctor of Science or Art degree.

ENSURING THE QUALITY OF DOCTORAL STUDIES

Article 46

1) The Council for Post-graduate Studies is obliged to take care of the detailed records of the research work and other study requirements met by each individual student, including their plan of obligations (drawing up a student portfolio). The Council also takes care of the burden on and success of supervisors, with the assistance and support of the Doctoral Thesis Committee. The Doctoral Thesis Committee keeps records for each supervisor of the number of doctorands accepted and the number of doctorands under their supervision who have successfully defended their Doctoral theses.

2) The Council for Post-graduate Studies, with the assistance of the Committee for Evaluation of the Scientific Activities of Doctorands, shall conduct self-evaluation every year on the basis of the annual reports by supervisors and students, and send a report to the School Council and the University on their work, on the appropriate University form.

3) The annual self-evaluation reports shall be enclosed with applications for re-accreditation.

4) The criteria for self-evaluation comprise: the scientific production of the teaching staff and doctorands, classes, the relevance and quality of Doctoral theses, statistical indicators of the length of studies, statistical indicators of the annual number of new Doctors of Science in relation to the number of doctorands, and realization of international cooperation.

THE WORK OF THE COUNCIL FOR POST-GRADUATE STUDIES

Article 47

The Council for Post-graduate Studies, alongside the authorities established by the Statute, also performs the following tasks:

- ensures the equal quality of the teaching plans and curricula of doctoral studies, specialist studies and courses of life-long medical training;
- prepares standards and procedures for evaluation of post-graduate studies and courses of the USM;
- evaluates and assesses the activities of students during their Doctoral and specialist studies, and establishes the credit point value of study content according to the teaching curriculum;
- publishes calls for enrolment of students in post-graduate Doctoral and specialist studies
- proposes heads of post-graduate studies, and subject heads in post-graduate studies.

Article 48

The Council for Post-graduate Studies decides on all questions of post-graduate teaching within the scope of its competence, and its decisions are confirmed by the School Council.

The appropriate provisions of the Rules of Procedure of the School Council of the School of Medicine shall be applied to the work of the Council for Post-graduate Studies.

THE HEADS, DEPUTIES AND ASSISTANTS OF DOCTORAL STUDIES

Article 49

1) All doctoral studies have a head of studies, who is appointed by the School Council, on the basis of a motion by the Chair and the Council for Post-graduate Studies, and with the approval of the Dean. The head of studies shall be appointed for a period of three years, and the same person may be re-appointed as head of studies.

2) The head of studies has the right to select a deputy and one or more assistants from the ranks of the teaching staff with scientific-teaching titles, who take an active part in the realization of the curriculum of the studies in question. The head of studies, the deputy and/or assistants are appointed by the School Council on the basis of a motion by the Council for Post-graduate Studies.

Article 50

The head of studies has the following rights and obligations:

- he/she is a member of the Council for Post-graduate Studies,
- he/she organizes the studies and is responsible for realization of the teaching plan and curriculum,
- he/she proposes a plan for implementation of the teaching curriculum,
- he/she convenes and chairs meetings of heads of subjects who are part of the relevant studies,
- he/she convenes and chairs meetings of student supervisors,

- at least once in each semester, he/she holds a meeting with all the students of the relevant studies,
- he/she counsels students regarding selection of elective subjects and gives approval for their choice,
- he/she proposes amendments to the teaching plan and curriculum,
- he/she files an annual report on classes held to the Council for Post-graduate Studies and the School Council.
- he/she performs other tasks pursuant to the provisions of the School Statute, these Rules and decisions of the administrative bodies of the School.

Article 51

The assistant head of studies has the following rights and obligations:

- in agreement with the head of studies, he/she draws up the weekly and semester schedule of classes,
- he/she participates in drawing up the plan to implement the teaching curriculum,
- he/she writes a monthly report on classes held,
- he/she is responsible for teaching material and aids,
- he/she maintains constant and direct contact with students,
- he/she performs other tasks pursuant to the provisions of the School Statute, these Rules and decisions of the administrative bodies of the School.

THE DOCTORAL THESIS COMMITTEE

Article 52

The Doctoral Thesis Committee is a permanent, expert commission of the School Council, which ensures even standards and coordinates activities in procedures for attaining the academic degree of Doctor of Science, from the moment of registration of a proposed Doctoral thesis up to the public defence of the completed Doctoral thesis and the graduation ceremony.

The separate Rules of the Committee describe and prescribe in detail:

- (a) the rights and obligations and manner of work of the Doctoral Thesis Committee, including its cooperation with the Ethical Committee of the School;
- (b) the forms and accompanying documentation for registration of a proposed Doctoral thesis, the writing and technical presentation of a Doctoral thesis, and evaluation and defence of a completed Doctoral thesis;
- (c) the rights and duties of supervisors and co-supervisors of Doctoral theses, and
- (d) the rights and duties of the expert commissions for evaluation of proposed Doctoral theses, and evaluation and defence of completed Doctoral theses, and the manner of and deadlines for writing and submitting reports by the expert commissions.

The Rules of the Doctoral Thesis Committee are adopted by the School Council, on the basis of a motion by the Vice Dean for Science and the Committee's Chairperson, with the prior agreement of the Dean.

THE COMMITTEE FOR TEACHING PLANS, CURRICULA AND EVALUATION OF POST-GRADUATE STUDIES

Article 53

The Committee for Teaching Plans, Curricula and Evaluation of Post-graduate Studies is a permanent expert commission of the Council for Post-graduate Studies, which coordinates the activities and ensures even standards in the procedure of drawing up the curricula and evaluation of post-graduate studies. Members of the Committee for Teaching Plans, Curricula and Evaluation of Post-graduate Studies are appointed by the School Council, on the basis of a motion by the Vice Dean for Post-graduate Studies, with the approval of the Dean.

The provisions of the Rules of the Doctoral Thesis Committee shall be applied in the work of the Committee for Teaching Plans, Curricula and Evaluation of Post-graduate Studies, in the appropriate manner.

THE COMMITTEE FOR EVALUATION OF THE SCIENTIFIC ACTIVITIES OF DOCTORANDS

Article 54

The Committee for Evaluation of the Scientific Activities of Doctorands is a permanent expert commission of the Council for Post-graduate Studies, which coordinates the activities and ensures even standards in the procedure of evaluation of the scientific activities of doctorands and supervisors. The committee assesses whether the requirements have been met for the public defence of a positively evaluated and completed Doctoral thesis, as referred to in Articles 15 and 41 of these Rules.

The members of the Committee for Evaluation of the Scientific Activities of Doctorands are appointed by the School Council on the basis of a motion by the Vice Dean for Post-graduate Studies and with the approval of the Dean.

The provisions of the Rules of the Doctoral Thesis Committee shall be applied as appropriate to the work of the Committee for Evaluation of the Scientific Activities of Doctorands.

THE EXPERT COMMISSIONS IN THE PROCEDURE OF REGISTRATION, EVALUATION AND DEFENCE OF DOCTORAL THESES

Article 55

On the basis of a motion by the Doctoral Thesis Committee, the School Council appoints the following forms of expert commissions:

- (a) the commission for evaluation of proposed Doctoral theses,
- (b) the commission for evaluation of completed Doctoral theses,
- (c) the commission for public defence of completed Doctoral theses.

On the basis of reports by the expert commission, and motions by the Doctoral Thesis Committee, the School Council may:

- (a) decide to accept reports and motions, and to permit students to work on the proposed Doctoral thesis, or to defend their completed Thesis (when the reports and motions are positive), or to reject the proposed Doctoral thesis or the completed Thesis (when the reports and motions are negative);

(b) to conclude that the reports and motions do not represent a valid ground for acceptance of the proposed Doctoral thesis or completed Thesis, and to appoint additional members to the expert commission or dismiss the existing and appoint a new expert commission;

(c) on the basis of a motion by the Committee, to dismiss the existing and appoint a new expert commission, when due to exceeding the prescribed deadlines or other failings of the existing expert commission, an unjustified delay or complete halt in the procedure has occurred.

Article 56

In the procedure for attaining the academic degree of Doctor of Science, the following may not be members of the expert commissions:

(a) persons who are related to the student (by blood or other close relationship, e.g. father or mother, grandfather or grandmother, brother or sister, husband or wife),

(b) persons who share joint financial or other material interests with the student (e.g. co-authorship or co-ownership of a patent).

THE CONDITIONS AND PROCEDURE FOR REVOKING THE ACADEMIC DEGREE OF DOCTOR OF SCIENCE

Article 57

The academic degree of Doctor of Science may be revoked if it is established that the Doctoral thesis contains plagiarised or counterfeited scientific work, or if it is subsequently established that in the procedure of attaining the academic degree of Doctor of Science the student used plagiarised or counterfeit scientific work.

The procedure for revoking the academic degree of Doctor of Science shall be instituted by the School Council, ex officio, or on the basis of a motion by interested persons.

Article 58

When it receives a motion for institution of the procedure for revocation of the academic degree of Doctor of Science, the School Council shall appoint a commission of three members, on the basis of a motion by the Commission for Academic Integrity.

A person who was a member of a commission in the procedure for attaining the academic degree of Doctor of Science whose revocation has been proposed may not be appointed to the commission referred to in paragraph 1 of this Article.

The commission referred to in paragraph 1 of this Article shall send the School Council a written report on whether institution of the procedure to revoke the academic degree is well-founded.

The Dean shall send that written report by the commission to the proponent of institution of the procedure and the student against whom the procedure was instituted, with a note that the Dean and the School Council may send a reply to that report within two months.

Article 59

When the Dean receives a reply from the student against whom the procedure has been instituted for revocation of the academic degree of Doctor of Science, or when the deadline referred to in Article 58 of these Rules has passed, the Dean shall convene a session of the

School Council to discuss or decide on the motion to revoke the academic degree of Doctor of Science.

The proponent of the procedure and the student against whom the procedure has been instituted shall be invited to the session of the School Council.

Article 60

If it decides that grounds exist for revocation of the academic degree of Doctor of Science, the School Council shall move the competent body of the University of Zagreb to render a decision to revoke the student in question's academic degree of Doctor of Science.

Article 61

With the revocation of the academic degree of Doctor of Science, all the titles for which the possession of the academic degree of Doctor of Science was a requirement shall also be revoked.

TRANSITIONAL AND CONCLUDING PROVISIONS

Article 62

Students enrolled in Doctoral Studies before these Rules came into force have the right to complete their studies according to the teaching plan and requirements that were in force when they enrolled in their first year of studies. The provisions of Article 8, paragraph 2 of these rules shall be applied to all students who enrolled in the studies after the Rules on Doctoral Studies at the University of Zagreb, from the academic year 2010/11, came into force.

Students who enrolled in the studies before the academic year 2010/11 have the right to complete their studies within the maximum prescribed time limit for studies established for students who are studying with part-time class load (seven years), increased by two years (a maximum of 9 years).

Article 63

1) Students who have lost student status due to failure to respect the provisions of the study agreement (who did not enrol in the next year of studies, who did not register the subject of their Doctoral thesis, or who did not hand their Doctoral thesis in on time) may submit a request for continuation of studies pursuant to the provisions of the School's Statute, and these Rules, according to the teaching plan and curriculum in force.

2) For each student, an individual evaluation will be conducted of the requirements for continuing studies.

3) The evaluation shall be conducted by the head of studies, in agreement with the Vice Dean for Post-graduate Studies.

4) A student who continues studies pursuant to the provisions of this Article has the right to complete the studies within the time limit prescribed in Article 8, paragraph 2 of these Rules.

Article 64

For students of post-graduate Doctoral Studies, who have completed another post-graduate study course, passed examinations at other institutions of higher education or have

undergone scientific training in this country or abroad, the number of credit points they have so acquired will be assessed individually.

The assessment of credit points for the students referred to in paragraph 1 of this Article shall be performed by a commission comprised of the following: the Vice Dean for Post-graduate Studies, the head and assistant heads of the relevant Doctoral Studies.

Persons shall be able to institute the procedure for attaining the academic degree of Doctor of Science as referred to in Article 42 of these Rules, after the University has adopted separate Rules regulating that question.

Article 65

On the day these Rules come into force, the following shall cease to apply: The Rules on Post-graduate Studies and Life-long Learning of 18 July 2006, adopted under no. 02-61/8-2006.

Article 66

These Rules shall enter into force on the eighth day from the day they are displayed on the School notice board.

Class:003-08/16-02/1
No.:380-59-10101-16-787/15-2
Zagreb, 01.06.2016.

The Dean

Prof. Dr. Sc. Marijan
Klarica

These Rules were displayed on the School notice board on_____.

Secretary:

Darko Bošnjak, dipl.iur.