

# How to Cite Literature

Help in referring to literature

Instructions for literature references and citations used in writing dissertations, final specialization and Doctoral theses at the School of Medicine of the University of Zagreb.

By the Central Medical Library

13 May 2016

# Plagiarism



Plagiarism is the unauthorized use of another author's property, ideas and procedures or words, published in books, journals, on web sites or anywhere else, without giving details of the source. The unauthorized presentation of another author's work as one's own is in fact theft of intellectual property.

Plagiarism is avoided by correctly citing/stating the sources used.

Another author's words, thoughts and ideas must be correctly cited, taking care to avoid three possible basic errors:

- ❑ theft of text,
- ❑ simulation of paraphrasing and
- ❑ theft of ideas and methods.

When citing parts of another author's text verbatim, quotation marks are used and the source is mentioned. When paraphrasing and/or translating part of an original text, the source is mentioned, and the original text re-told in one's own words. It is also unethical to present other people's ideas as one's own.

Hebrang Grgić I. Časopisi i znanstvena komunikacija (*Journals and scientific communication*).  
Zagreb: Ljevak; 2016.

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## General Instructions

**Quoting or citation** of literature is the procedure in which author(s), when writing a scientific or professional paper, cite and describe the documents and works they used to support their opinions and results, to give recognition to authors and works that preceded them, to give readers an insight into the sources for verification or future use, and finally, in order to avoid plagiarism, which may occur in cases of failure to cite correctly or not citing papers used. Citation means that you have designated and described the ideas, words, graphical presentations etc. from someone else's work that you have used in your own text, in the prescribed manner. You point the readers to the works or documents used in the text and in the list of literature. The list of literature used is often also known as the Reference List. References are a collection of standard data used to recognize and find a cited work or quotation.

The [International Committee of Medical Journals Editors](#) (ICMJE), an influential international body of editors of medical journals, has proposed in its Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals, the manner of citing literature known as the Vancouver style of citation. This form of citation is the one most frequently used in medical literature. It is recommended to cite works that are published in full, or those which are publicly accessible, which also means that citing abstracts, oral announcements etc. should be avoided.

According to the Vancouver citation style, **data on the cited work appears at least twice in the paper**. The first time is in the text of the paper, and the second time in the list of literature used. The quoted/cited work is indicated in the text of the paper using Arabic numerals (in brackets, from 1 on):

"Lewis (4) concluded that..."

**Repeated citation** of a paper should be marked by the same number as the first time it was mentioned.

It is possible to cite several sources:

"Several studies (3-8, 14, 15) show that..."

In the list of literature, the citations are listed in the order they appear in the text of the paper.

When **citing verbatim** an extract from another text, quotation marks are used. This form of citation should only be used when the information cannot be well stated in other words, or summarized (e.g. in citing definitions).

**Secondary citation** relates to when the author uses quotations from a work to which they do not have access, but the quotation came through another work where the original work was cited. This form of citation should be avoided as much as possible, that is, an effort should always be made to find the original work. If this is not possible, the work that was actually used should be stated in the References, and not the work in which the information was primarily published.

For example:

In the text:

"In the research by Strauss and Thomas, as cited by Edwards and Langpap (5), the lack of information leads to poor choices..."

Reference:

Edwards JHY, Langpap C. Fuel choice, indoor air pollution and children's health. *Environment and Development Economics*. 2012;17(4):379-406.

## The components of references

- **The author(s)**  
If the work has up to six authors, they should all be listed. If the work has more than six authors, the first six are listed, and all the others are indicated by the abbreviation "**et al.**". First the surname is given, then the initial(s) of their given names. When the person's name has more than one initial, they are written with no space in between.
- **The editor(s)**  
Editors are listed in the same way as authors, and the abbreviation "editor" or "editors" is added.
- **The title and subtitle of the work**  
These are copied from the original and separated from each other by a colon. Only the first word in the title and proper nouns (personal names, geographical titles) are written with a capital letter.
- **The title of a journal**  
Titles of journals are abbreviated according to the system used by MEDLINE. The list of abbreviations may be found at <http://www.ncbi.nlm.nih.gov/nlmcatalog/journals>.  
The journal title is not abbreviated if it is not on the list mentioned above.
- **Numerical data on the journal**  
Arabic numerals are used for information you can find in the original source or in a bibliographic data base, in the following order: year, volume, issue or number - no., part, supplement or suppl., page or pages (p. or pp.). The number of the issue is written in round brackets, and it must be listed if the page numbering of each issue begins with 1. If it is not possible to recognize the number/issue (for example when the issues are bound together), this information may be omitted. The pages of the paper are stated from first to last, without repeating common parts.
- **The book edition (apart from the first)** The number is given with the abbreviation **ed.** The ordinal number of the volume (if it is published in several volumes) is preceded by the abbreviation **vol.**
- **The place of issue**  
The first city mentioned in the original is given, with **etc.** for the rest.
- **The publisher(s)** should be copied from the original.

- **The year of publication** is copied from the title page, and if the year of publication is not listed, we note the year of copyright © which is often listed on the back of the title page.
- **Book page numbers** are only listed if part of the book is cited, and they are preceded by the abbreviation **p. or pp.**
- **A chapter in a book** First the authors and the title of the chapter are listed then information about the book. Before the name of the editor of the book comes the word **“In:”**
- **The URL / Web address** must be listed for web sources.
- **The date of use/access** must be listed for web sources.
- **The DOI** if there is one, must be listed for web sources.

**When writing References, the prescribed form of punctuation must be adhered to.**

**For further information see:**

- Samples of Formatted References for Authors of Journal Articles [Internet]. Bethesda (MD): National Library of Medicine (US); 2003 - [up-dated 11.02.2016; accessed 16.03.2016]. Available on: [https://www.nlm.nih.gov/bsd/uniform\\_requirements.html](https://www.nlm.nih.gov/bsd/uniform_requirements.html)
- Patrias K. Citing medicine: the NLM style guide for authors, editors, and publishers [Internet]. 2nd edition Bethesda (MD): National Library of Medicine (US); 2007 - [up-dated 02.10.2015.; accessed 16.03.2016]. Available on: <http://www.nlm.nih.gov/citingmedicine>

## Examples

### A BOOK

The usual form	Author's surname Initials of name Title Sub-title Edition (if not the first) Place of issue: Publisher; year.
up to 6 authors / editors	Bodenheimer HC Jr, Chapman R. Q&A color review of hepatobiliary medicine. New York: Thieme; 2003.  Friedman EA, L'Esperance FA Jr, ed. Diabetic renal-retinal syndrome: pathogenesis and management update 2002. Boston: Kluwer Academic; c2002. p. 246.
more than 6 authors / editors	Fauci AS, Braunwald E, Kasper DL, Hauser SL, Longo DL, Jameson JL et al, ed. Harrison's principles of internal medicine. 17th edition New York: McGraw Hill; 2008.
an institution as author	American Association of Neuroscience Nursing. AANN core curriculum for neuroscience nursing. Bader MK, Littlejohns LR, ed. 5th edition Glenview, IL: American Association of Neuroscience Nurses, c2010.
e-book	Patrias K. Citing medicine: the NLM style guide for authors, editors, and publishers [Internet]. 2nd edition Bethesda (MD): National Library of Medicine (US); 2007 - [up-dated 02.10.2015.; accessed 16.03.2016]. Available on: <a href="http://www.nlm.nih.gov/citingmedicine">http://www.nlm.nih.gov/citingmedicine</a>

### PART OF A BOOK

a chapter in a book	Alexander RG. Considerations in creating a beautiful smile. In: Romano R, ed. The art of the smile. London: Quintessence Publishing; 2005. p. 187-210.
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an article in the proceedings of a conference	Christensen S, Oppacher F. An analysis of Koza's computational effort statistic for genetic programming. In: Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG, ed. Genetic programming. EuroGP 2002: Proceedings of the 5th European Conference on Genetic Programming; 2002 Apr 3-5; Kinsdale, Ireland. Berlin: Springer; 2002. p. 182-91.
Table/graphic material	Lashley FR. Clinical genetics in nursing practice. 3rd edition New York: Springer Publishing Company; c2005. Picture 2.5, Meiosis with two autosomal chromosome pairs; pp. 27-8.

## ARTICLE IN A JOURNAL

The usual form	Author's surname Initials of name Title of Article Abbreviated title of Journal Year of publication: Volume no. (no. ); page numbers
up to 6 authors	Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. <i>N Engl J Med.</i> 2002;347(4):284-7.
more than 6 authors	Rose ME, Huerbin MB, Melick J, Marion DW, Palmer AM, Schiding JK, et al. Regulation of interstitial excitatory amino acid concentrations after cortical contusion injury. <i>Brain Res.</i> 2002;935(1-2):40-6.
an organization as the author of the article	American Diabetes Association. Diabetes update. <i>Nursing.</i> 2003 Nov;Suppl:19-20, 24.
an article published in e-form before the printed edition	Bakkehaug JP, Naesheim T, TorgersenEngstad E, Kildal AB, Myrmel T, How OJ. Reversing dobutamine induced tachycardia using ivabradine increases stroke volume with neutral effect on cardiac energetics in left ventricular postischaemia dysfunction. <i>ActaPhysiol (Oxf).</i> 2016 May 4. doi: 10.1111/apha.12704. [Epub ahead of print]

An article published in a supplement	Geraud G, Spierings EL, Keywood C. Tolerability and safety of frovatriptan with short- and long-term use for treatment of migraine and in comparison with sumatriptan. Headache. 2002;42(Suppl 2):S93-9.
an article with a Digit Object Identifier (DOI)	Zhang M, Holman CD, Price SD, Sanfilippo FM, Preen DB, Bulsara MK. Comorbidity and repeat admission to hospital for adverse drug reactions in older adults: retrospective cohort study. BMJ. 2009 Jan 7;338:a2752. doi: 10.1136/bmj.a2752
Article available only in electronic form	Eriksson H, Milberg A, Hjelm K, Friedrichsen M. End of Life Care for Patients Dying of Stroke: A Comparative Registry Study of Stroke and Cancer. PLoS One [Internet]. 2016 Jan 4 [pristupljeno 04.05.2016.];11(2):e0147694. Available on: <a href="http://journals.plos.org/plosone/article?id=10.1371/journal.pone.0147694">http://journals.plos.org/plosone/article?id=10.1371/journal.pone.0147694</a>

## E-SOURCES

Blog	Holt M. The Health Care Blog [Internet]. San Francisco: Matthew Holt. 2003 Oct - [accessed on 13.02.2009.]. Available on: <a href="http://www.thehealthcareblog.com/the_health_care_blog/">http://www.thehealthcareblog.com/the_health_care_blog/</a> .
an article published as part of a blog	Skariah H. The tooth booth dental blog [Internet]. Mississauga (ON): Hans Skariah; 2004 - . Dental did you know: breastfeeding duration and non-nutritive sucking habits; 2009 May 18 [accessed 20.06.2009.]. Available on: <a href="http://dentaldude.blogspot.com/2009/05/dental-did-you-know-breastfeeding.html">http://dentaldude.blogspot.com/2009/05/dental-did-you-know-breastfeeding.html</a>
internet images	McCourtie SD, World Bank. SDM-LK-179 [internet image]. 2009 Apr 29 [accessed 14.06.2010.]. Available on: <a href="http://www.flickr.com/photos/worldbank/3486672699/">http://www.flickr.com/photos/worldbank/3486672699/</a>
Wikipedia	Wikipedia: the free encyclopedia [Internet]. St. Petersburg (FL): Wikimedia Foundation, Inc. 2001 – Ebola virus epidemic in West Africa; [up-dated 28.05.2015; accessed 18.8.2015.]. Available on: <a href="http://en.wikipedia.org/wiki/Ebola_virus_epidemic_in_West_Africa">http://en.wikipedia.org/wiki/Ebola_virus_epidemic_in_West_Africa</a> .

## REPORTS

Report [printed]	<p>Lourey C. A contributing life: the 2012 national report card on mental health and suicide prevention. Sydney: National Mental Health Commission; 2015.</p> <p>*Omit the number of the report if that information is not available.</p>
Reports published on the Internet	<p>Lourey C. A contributing life: the 2012 national report card on mental health and suicide prevention [Internet]. National Mental Health Commission [accessed 29.06.2015.]. Available on: <a href="http://www.mentalhealthcommission.gov.au/media/39273/NMHC_ReportCard_Lo-res.pdf">http://www.mentalhealthcommission.gov.au/media/39273/NMHC_ReportCard_Lo-res.pdf</a></p> <p>*Omit the number of the report if that information is not available.</p>

Reports published on the internet with listing the author	The Croatian Institute for Public Health (hereinafter: Hrvatski zdravstveno-statistički ljetopis (Croatian Health Service Yearbook for 2014) Poljičanin T, Benjak T, editor [Internet] Zagreb: Hrvatski zavod za javnozdravstvo (Croatian Public Health Institute); 2015 [accessed 04.04.2016.]. Available on: <a href="http://www.hzjz.hr/wp-content/uploads/2015/05/ljetopis_2014.pdf">http://www.hzjz.hr/wp-content/uploads/2015/05/ljetopis_2014.pdf</a>

## DATA BASES

Cochrane Review	Hobson SR, Mockler JC, Lim R, Alers NO, Miller SL, Wallace EM. Melatonin for preventing pre-eclampsia. Cochrane Database Syst Rev [Internet]. 2015 [accessed 24.06.2015.]. Available on: <a href="http://onlinelibrary.wiley.com/enhanced/doi/10.1002/14651858.CD011657/">http://onlinelibrary.wiley.com/enhanced/doi/10.1002/14651858.CD011657/</a>
UpToDate	Marion, DW. Diaphragmatic pacing. In: UpToDate, Post TW editor: UpToDate [Internet]. Waltham, MA: UpToDate; 2013 [accessed 25.11.2013.] Available on: <a href="http://www.uptodate.com">http://www.uptodate.com</a>

## OTHER TYPES OF PUBLICATIONS

Degree dissertation	Stojanović M. Zbrinjavanje politraumatiziranog pacijenta u objedinjenom hitnom bolničkom prijemu. Zagreb: The University of Zagreb, School of Medicine; 2014
Degree dissertation available in e-format	Stojanović M. Zbrinjavanje politraumatiziranog pacijenta u objedinjenom hitnom bolničkom prijemu [Internet]. Zagreb: The University of Zagreb, School of Medicine; 2014 (accessed 02.05.2016). Available on: <a href="https://urn.nsk.hr/urn:nbn:hr:105:925478">https://urn.nsk.hr/urn:nbn:hr:105:925478</a>

Doctoral dissertation	Andrijević-Derk, B. Morfološke i angiografskepromjenepерифernemrežnice u bolesnikasaseniilnommakularnomdegeneracijom [dissertation]. Zagreb: The University of Zagreb, School of Medicine; 2015
Entries in an encyclopaedia when the author of the entry is not listed	Oxford Dictionary for Scientific Writers and Editors. Oxford: Clarendon; 1991. Parabola; p. 89.
Entries in an encyclopaedia when the author of the entry is listed	Robinson A, Fridovich-Keil JL, Fridovich I. The principles of genetics and heredity. In: The New Encyclopaedia Britannica. 15th edition Vol. 19. Chicago: Encyclopaedia Britannica, Inc.; c2002. pp. 699-740.
Entries in an e-encyclopaedia when the author of the entry is listed	Murchison DF. Dental emergencies. In: Merck Manual of Diagnosis and Therapy [Internet]. 18th edition Whitehouse Station (NJ): Merck; 2009 [up-dated 10.03.2009.; accessed 23.06.2009.]. Available on: <a href="http://www.merck.com/mmpe/sec08/ch096/ch096a.html?qt=dental&amp;alt=sh">http://www.merck.com/mmpe/sec08/ch096/ch096a.html?qt=dental&amp;alt=sh</a>
Dictionary	Oxford Concise Medical Dictionary. 9 amended edition Oxford: Oxford University Press; 2015. Hebephrenia; p. 241.